

Course Description

Course Title: Health Commissioner University

Objectives: At the completion of the training the participant will be able to

- Identify the role of the Association of Ohio Health Commissioners
- Identify and compare the different types of local health districts (LHDs) in Ohio.
- Identify role of health commissioner and Board of Health in issuing quarantine and isolation orders.
- Identify the open records and meeting laws for Ohio
- Identify the legislative process in Ohio
- Identify the fiscal obligations and responsibilities of the Board of Health
- Identify the obligations of the Board of Health Secretary (Health Commissioner)
- Recognize the importance of BOH leadership and identify strategies to strengthen a local Board of Health
- Identify funding sources for Local Health Districts
- Identify common personnel issues
- Identify common ethical issues for public health and public employees
- Identify PHAB Accreditation for Ohio

Audience: This course is intended for new health commissioners, deputy health commissioners, or senior health district leadership.
Prerequisites: Leadership Essentials for Health District Success (suggested)
Level: Intermediate

Offerings: This course is offered annually; three in-person sessions. Participants can begin the course at the first session. Upcoming classes can be found here:
<http://aohc.net/aws/AOHC/pt/sp/education> or by calling 614.781.9556

About the Instructors:

Beth Bickford, MS, RN, CNS, CAE is the Executive Director for the Association of Ohio Health Commissioners. She has served public health in Ohio for nearly 15 years.

Heather Buchanan is an attorney with the Ohio Attorney General in the Constitutional Offices Section.

Joe Durham is an attorney at Eastman and Smith, with a practice concentrating on Public Health Law.

Douglas Ferguson is a Senior Audit Manager with the Central Region of the Ohio Auditor's Office

Shelia L. Hiddleston, MS, RN is the Health Commissioner for the Delaware General Health District. She has served public health in Ohio for over twenty years and is an active member of AOHC.

Julie Miller, MSN, RN is the Health Commissioner for the Knox County Health Department. She has served public health in Ohio for over 25 years.

Pete Nevada is an attorney at Clemans and Nelson; he is the Director of Research and Development

Aaron Ockerman is the Legislative Lobbyist for the Association of Ohio Health Commissioners.

Jason Orcena, DrPH, MA, is the Health Commissioner for the Union County Health Department. He has served public health in Ohio for over 20 years.

Beth Schweitzer, MPH, LPN, MCHES is the Health Commissioner for the Seneca County General Health District. She has served public health in Ohio for over 26 years.

Public Health Accreditation Board

Domain 3: Inform and Educate about Public Health Issues and Functions

Standard 3.2: Provide information on public health issues and public health functions through multiple methods to a variety of audiences.

Domain 5: Develop Public Health Policies and Plans

Standard 5.1: Serve as a Primary and Expert Resource for Establishing and Maintaining Public Health Policies, Practices, and Capacity

Domain 6: Enforce Public Health Laws

Standard 6.1: Review Existing Laws and Work with Governing Entities and Elected/Appointed Officials to Update as Needed

Standard 6.2: Educate Individuals and Organizations on the Meaning, Purpose, and Benefit of Public Health Laws and How to Comply

Standard 6.3: Conduct and Monitor Public Health Enforcement Activities and Coordinate Notification of Violations among Appropriate Agencies

Domain 8: Maintain a competent public health workforce

Standard 8.2: Ensure a competent workforce through the assessment of staff competencies, the provision of individual training and professional development, and the provision of a supportive work environment.

Domain 11: Maintain Administrative and Management Capacity

Standard 11.1: Develop and Maintain an Operational Infrastructure to Support the Performance of Public Health Functions

Standard 11.2: Establish Effective Financial Management Systems

Domain 12: Maintain Capacity to Engage the Public Health Governing Entity

Standard 12.1: Maintain Current Operational Definitions and Statements of the Public Health Roles, Responsibilities and Authorities

Standard 12.2: Provide Information to the Governing Entity Regarding Public Health and the Official Responsibilities of the Health Department and of the Governing Entity

Standard 12.3: Encourage the Governing Entity's Engagement in the Public Health Department's Overall Obligations and Responsibilities

Council on Linkages Competencies

Analytic/Assessment Skills: 1C13: Identifies the resources to meet community health needs

Policy Development/Program Planning Skills: 2C2: Decides policy options for public health organization

2C5: Determines policy for the public health organization with guidance from the organization's governing body

2C6: Critiques decision analyses that result in policy development and program planning **2C7:**

Ensures public health programs are consistent with public health laws and regulations **2C8**: Implements plans and programs consistent with policies **2C13**: Integrates emerging trends of the fiscal, social and political environment into public health strategic planning

Communication Skills: **3C7**: Communicates the role of public health within the overall health system

Community Dimensions of Practice Skills **5C3**: Establishes linkages with key Stakeholders **5C5**: Maintains partnerships with key stakeholders **5C10**: Defends public health policies, programs, and resources

Financial Planning & Management Skills **7C1**: Leverages the interrelationships of local, state, and federal public health and health care systems for public health program management **7C2**: Leverages the organizational structures, functions, and authorities of local, state, and federal public health agencies for public health program management **7C4**: Manages the implementation of the judicial and operational procedures of the governing body and/or administrative unit that oversees the operations of the public health organization **7C5**: Defends a programmatic and organizational budget **7C6**: Ensures that programs are managed within current and forecasted budget constraints **7C7**: Critiques strategies for determining budget priorities **7C8**: Determines budgetary priorities for the organization **7C12**: Applies basic human relations skills to the management of organizations, motivation of personnel, and resolution of conflicts **7C15**: Includes the use of cost effectiveness, cost-benefit, and cost-utility analyses in programmatic prioritization and decision making

Leadership & Systems Thinking: **8C1**: Incorporates ethical standards of practice as the basis of all interactions with organizations, communities, and individuals

Professional Development Priority

AOHC supports members through education, training, professional development, and mentoring.

- AOHC provides opportunities for conferences and trainings.
- AOHC organizes forums to increase opportunities for interactive learning and leadership development.
- AOHC nurtures a diverse public health workforce.
- AOHC provides a forum for the positive exchange of ideas and issues with its members.