




**Department
of Health**

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TO: Ohio Department of Health (ODH) Subrecipients

FROM: Amy Acton, M.D., MPH, Director 

DATE: March 16, 2020

RE: Phase 1 – Subgrant Flexibility Due to COVID-19

ODH understands that subrecipient workloads have been impacted by COVID-19. ODH staff have met to develop a list of administrative items that can be temporarily scaled back or postponed due to the COVID-19 response. Our goal is to provide some administrative relief as subrecipients continue their COVID-19 efforts. This is a fluid document and updates will be provided as additional subgrant programs and administrative items are added. The list below contains the Phase 1 subgrant programs that can immediately implement the administrative relief.

Subgrant Code	Subgrant Program Name
BB	OCCUPANT PROTECTION REGIONAL COORDINATION for the OBB PROGRAM
BC	BREAST & CERVICAL CANCER PROJECT
CC	CREATING HEALTHY COMMUNITIES
DR	DRUG OVERDOSE PREVENTION
DS	DENTAL SEALANT
EI	EARLY INTERVENTION SERVICES
GV	GET VACCINATED OHIO - PUBLIC HEALTH INITIATIVE
HP	HIV PREVENTION
IC	INJURY PREVENTION - CHILD INJURY PREVENTION
ID	INJURY PREVENTION - DRUG OVERDOSE PREVENTION
IF	INJURY PREVENTION - FALLS AMONG OLDER ADULTS
IN	INTEGRATED NALOXONE ACCESS and INFRASTRUCTURE
IR	INDOOR RADON
MB	MOMS & BABIES FIRST: BLACK INFANT VITALITY
MH	OHIO MATERNAL, INFANT AND EARLY CHILDHOOD HOME VISITING
MP	MATERNAL AND CHILD HEALTH
PH	PUBLIC HEALTH EMERGENCY PREPAREDNESS
RH	REPRODUCTIVE HEALTH AND WELLNESS
RP	REGIONAL HEALTH CARE SYSTEM COORDINATION FOR DISASTER PREPAREDNESS
ST	STI PREVENTION
TU	TOBACCO USE PREVENTION AND CESSATION
WA	WIC ADMINISTRATION

Listed below are the current administrative relief items for the Phase 1 Subgrant Programs.

Beginning – Subgrant Application

1. Only require a workplan and budget justification unless there are federally mandated forms that must be submitted.

Middle – Budget Period

1. Extend all deliverable due dates to the end of the subgrant budget period. The only exception are those deliverables that require a specific objective be completed prior to starting the next objective. Subrecipients would still be permitted to complete the deliverables by the due date established in the solicitation.
2. ODH/GSU will delay financial desk reviews. Subrecipients will still be required to have an Independent Audit or Financial Statement completed but will have 12 months from the agency's year-end to submit versus the current 9 months.
3. ODH/GSU will delay the start of on-site monitoring visits during the state of emergency.
4. No penalty will be applied to subrecipients who submit a late monthly/quarterly expenditure report.

End – Final Report

1. ODH will request a 90-day extension from our federal funders for the grants received by the subrecipients impacted by the COVID-19. The extension will be requested within 30 days after the budget period end date.
2. If extension is approved, the subrecipients final expenditure report due date will be automatically changed in GMIS to allow them an additional 30 to 55 days to submit the final expenditure report (ex. Subgrant ends on June 30, 2020, then the final report extension would be until September 30, 2020).